

# BALMAIN JUNIOR RUGBY CLUB

## REGISTRATION INSTRUCTIONS

Season 2026

All Players, Coaches, Managers and other Volunteers need to be registered with the club via the Rugby Xplorer website.

Before starting, please have on hand the following:

1. Accurate height and weight of the Player/s to be registered.
2. Passport style photo of Player/s to be registered for U10 and above (photo is optional for U9 and below).
3. Coaches, Managers, Match Officials and other Volunteers are required to have a valid Working With Children ("WWC") check which is obtainable free of charge from Service NSW.
4. Credit/Debit Card or Zip Pay account.
5. For new players U10 and above, your discount code (see Part D for details on discounts)
6. "Active Kids Voucher" also obtainable from Service NSW for eligible families. The voucher can be applied against registration costs.

If you already have an account in Rugby Xplorer: **skip directly to Part B.**

If you do not already have a Rugby Xplorer account: **start at Part A.**

Player registration fees details are in Part C below and include the cost of playing uniform (game jersey, shorts, socks plus a training jersey) as well as field hire and referees. Coach, Manager, Volunteer and Match Official registration is free.

### Part A: Creating an Account in Rugby Xplorer

1. Go the Rugby Xplorer portal at <https://myaccount.rugbyexplorer.com.au/>. Note initial Registration is only possible using a desktop/laptop and not via the mobile/tablet version of the app.
2. Enter a valid email address.
3. For a new account it will say "You don't have a Rugby ID" - then click on "sign me up".
4. You will then be requested to enter some details to create a RugbyID.
5. Once done you will be sent an email from Rugby Xplorer (check spam folder if not found).
6. Launch the link on the email to re-enter the site and choose a password and sign-in.
7. You will be directed to the participant portal and your details are editable under the "My Dashboard" section.

### Part B: Registering as a participant for the 2026 season in Rugby Xplorer

1. Log in to Rugby Xplorer portal using your email address and password <https://myaccount.rugbyexplorer.com.au/>
2. You will be directed to the participant portal and can edit any details 'My Dashboard' as required.
3. Click "Register" then select the section "Play Rugby – Find a Club".
4. Select who you would like to register (ensure tick next to their record), If the person you wish to register is not listed Click "Create linked Account"

5. Click “Next” and then select the which club - type “Balmain Junior Rugby Club” in Search bar and select it –  
Note: make sure it’s the Junior Club and not Balmain Rugby Club (seniors).
6. Select Registration Role: Player, Coach, Manager, Volunteer or Match Official.
7. Select Registration Type depending on player age:

Registration Type	Age Groups
Get Into Rugby - Walla	U4 - U5
Get Into Rugby - Tri Time	U6 - U7
XVs Juniors	U8 and above

Note on Age Groups: Players will be initially allocated into the squad that aligns with their date of birth. Age groupings are based on the **age that the player turns during calendar year 2026**. For example, a child that turns 6 during calendar year 2026 will be in the U6 squad.

*Club and Sydney JRU policy maintain that players play in their correct age group - for reasons of safety. Exceptions can be made in certain circumstances following the established Sydney JRU process.*

8. Registration Duration: “Season”. Check details, click “Next”
9. Add your photo - mandatory for players U10 and above
10. Update address, gender, country of origin and profile privacy (Answer “No” if you do not want to appear in Match Day Statistics). Click “Next”
11. Enter emergency contact details and additional information
12. For Players enter height, weight and school
13. For Coaches, Managers and Volunteers enter your Working With Children details
14. Registration summary will appear. This is where you can add any relevant discounts:
  - a. For U10+ players with a discount code, click “Add Entity Discount”, paste in your unique discount code and hit “Apply”. This will reduce the amount payable when you go to the payment screen within Rugby Xplorer.
  - b. For Active Kids Voucher click “Add Active Kids Voucher” and enter Voucher Number.
15. Agree to Rugby AU T&Cs and click “Continue to Payment”
16. Select payment option either credit/ debit card details or via Zip Pay
17. Click “Make Payment’, Confirmation will appear and email will be sent to the participant.
18. If you wish to register another person (eg. another player or yourself as Coach/Volunteer) click on the link.  
**Important: to access the Family Discount, all players from the family must be registered at this stage by adding another registration in the same session.** If you register family members separately, the family discount will not be applied (see Part D for further details).

## Part C: Breakdown of Fees

Below fees apply to Players only. Registration is free for Coaches, Managers and Volunteers.

Below fees apply to the main 2026 Season Competition only. There may be separate payments required for other short-form competitions such as Tri-Tag, Summer 7s, Spring 7s etc.

2026 Fees	Walla U4 - U5	Tri-Time U6 - U7	U8 - U9	U10 - U12	U13+
NSWJRU	\$0.00	\$23.25	\$40.25	\$40.25	\$40.25
SJRU	\$0.00	\$16.00	\$17.00	\$23.00	\$23.00
Insurance	\$10.00	\$10.00	\$28.00	\$28.00	\$39.00
BJRC fee	\$94.00	\$94.00	\$142.00	\$189.00	\$189.75
Transaction Fee (2%)	\$2.08	\$2.87	\$4.55	\$5.61	\$5.84
<b>TOTAL</b>	<b>\$106.08</b>	<b>\$146.12</b>	<b>\$231.80</b>	<b>\$285.86</b>	<b>\$297.84</b>

## Part D: Discounts

### U10 + New Player Discount

Players who are new to the club in 2026, and registering in the U10 or older age groups, are eligible for a 50% discount on the BJRC fee. To activate this discount, email [registrar@balmainjuniorrugby.com](mailto:registrar@balmainjuniorrugby.com) and you will be sent a unique discount code.

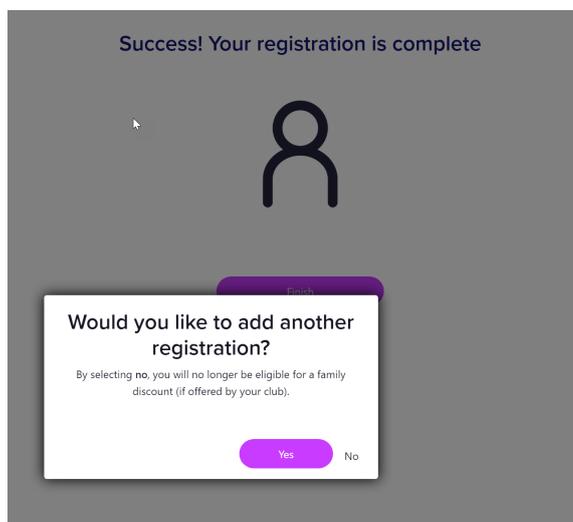
To apply this discount within the Registration portal, click on the "Add Discount" button. Then paste in your unique discount code and hit "Apply". This should reduce the amount payable when you go to the payment screen within Rugby Xplorer.

### Family Discount

Families with two or more children registering with BJRC for the 2026 season are eligible for a \$60 discount on the registration fee for the second and all subsequent children.

To access this family discount ***all children must be registered in a single session within Rugby Xplorer.***

After registering the first family player, you will see the following prompt on screen.



Click "Yes" to register the second player, and the discount will be automatically applied to the fee for that player. Continue this process for all subsequent family members.

## **Part E: Ordering Uniforms and other Merchandise**

Club registration fees include playing uniform of a BJRU Wolves game-day jersey, shorts, socks and a training jersey for all Players. Instructions on selecting sizing and booking delivery of your playing uniform, as well as options to purchase other Club merchandise, will follow post the initial Registration period in early 2026. For enquires on uniforms and merchandise please email: [uniforms@balmainjuniorrugby.com](mailto:uniforms@balmainjuniorrugby.com).